



*Cornwall County
Amateur Swimming Association*

CORNWALL COUNTY AMATEUR SWIMMING ASSOCIATION



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Treasurer
Daniel Corbett

President
Belinda Caslake

County Secretary
Celia Webster

Minutes of the meeting of the Management Board

Held on Tuesday 8th October 2019 at 7:30 p.m. in the Victoria Inn, Roche

Note: as previously advised, minutes of last meeting on 16th July are in the Administration section of our website - paper copies were not necessarily provided at meeting. www.swimcornwall.org

Comments in italics added after meeting

	BU – Bude, CA – Caradon, CH – Carn Brea/Helston, CM – Camelford, LS – Launceston, NC – North Cornwall , NQ – Newquay, PZ – Penzance, SA – St Austell, SI – St Ives, TC Truro City, T1 – TR1 Swim SC=Swimming Committee MB=Management Board	Actions
1	Present: Belinda Caslake BC (President, Recorder, Bu); Jo Greet JG (President Elect, A); Daniel Corbet DC (Treasurer/TC); Terry Mullins TM (PZ); Martin MacDonald MM (Welfare Officer/NQ); Christine Merrifield CM (Synchro Rep/ SA Synchro) Apologies: Rachel Bennetts (SA Synchro); Mark Exell and Caroline Trestrail (CH); Chris Elliot (CA); Celia Webster (Secretary); Maureen Davies (Compliance Officer); Anne Jolly (Competition Secretary)	
2	Minutes of previous meeting 16/07/2019 and matters arising: Minutes agreed and ratified	
3	Correspondence: Email from Caroline Trestrail - see AOB Email from Leseý Dart - Idea for hoodies at last Development - see item 8	
4	Update on development of new website: BC discussed progress with new website – Mark Exell is giving his time freely to develop website and will use Wordpress to build it. There will be some costs associated with setting up and hosting. Aim to have website ready to launch in December. BC is supporting with social media – Facebook, Twitter and Instagram.	
5	Finance and Budget: Discussed by DC – see report attached Dan to supply report	
6	Compliance Officer/Officials: No issues to discuss	
7	Welfare: MM reported he had a concern raised – One club raised a concern against another club and was asked why a coach was allowed to continue coaching when they were under the illusion that MM had said he was no longer to practice – MM clarified that this was not the case and that WO had not said the coach was no longer allowed to practice. He advised said person that he should contact the coach in question and ascertain if in fact he was coaching or just teaching on a private one to one. This was brought to committees attention by MM as he felt this was not the last we would hear of this incident.	
8	Swimming Racing Report (includes Masters, Trophies and Pathway): BC reported on recent Inter- County Competition at Sheffield 6 th Oct. Cornwall finished 17 th in Div 2 – All swimmers were outstanding in representing their county. BC thanked all involved particularly the county coaches, Matt Trewella	

	<p>and Emma Rivers and Team Managers, Emma Reid and Clive Shute and also Officials Sara Norton and Brian Price.</p> <p>Development Gala 1st December – Entry pack available on website. Lesley Dart has suggested supplying commemorative hoodies for the last Development Gala and would be happy to organise supply and selling of product. Funds raised will go to CCASA to help towards the cost of organising and running the county competitions. All agreed to this venture.</p> <p>QTs for 2020 agreed at SC 3rd September – one minor error that has now been corrected.</p> <p>Masters – Catherine Ralph has put a call out for the Inter-County team taking place at Millfield 10th November</p> <p>Pathway report not available for this meeting - <i>will be requested from Lesley Dart & circulated and put online</i></p>	LD
9	<p>Water Polo report:</p> <p>No report for this meeting</p>	
10	<p>Synchro report:</p> <p>Christine to add</p>	
11	<p>Development, Open Water & Disabilities reports:</p> <p>Need to organise a date for the Development Day. A request has been put out for needs of courses and numbers required.</p> <p>New procedure for Team Manager training – all requests to go straight to Jackie Hilleard (regional training organiser) – booking form on website under ‘courses’ in Events section</p> <p>No Open water report</p> <p>No disability report</p> <p>New clubs – St Austell Synchro Club and Carbis Bay Clubs are now affiliated to Swim England and Cornwall. BC welcomed the clubs to the county.</p>	
12	<p>Swim England South West report:</p> <p>No report</p>	
13	<p>Constitution and Rules:</p> <p>The county badge was discussed – need to establish procedure for giving out badges – refer to constitution for current guidance - BC stated that the badges were given out at the Inter County Competition to all representing Cornwall.</p>	
14	<p>New Networks, Pool facilities and GLL:</p> <p>The first meetings will take place East – 31st October (at Launceston Leisure Centre), West – 13th November (venue tbc - Dan to arrange) Mid – 14th November (Victoria Inn, Roche) – All clubs informed – Stephanie Gadd (Club Development Officer) and BC will attend all meetings.</p> <p>GLL – survey results see separate document – to be discussed at the next GLL meeting on 14th November</p>	DC
15	<p>Review of County Dinner:</p> <p>John Likeman and Philip Gordon have volunteered to look at this with a view to organising as well. All agreed that they are happy for John and Philip to pursue this venture.</p>	
16	<p>Meetings for 2020:</p> <p>Dates proposed. DC to book venues – once booked dates to be circulated</p>	DC
17	<p>AOB:</p> <p>Caroline Trestrail requested help with funding for Kernow Diddy League (KDL). A sum of was £ 121 was asked for. Merits of KDL discussed – all agreed for County to pay KDL £ 121.</p> <p>Celia Webster has expressed that she would like to do a ‘phased retirement’ from</p>	DC

	CCASA and Swimming Committee secretary roles. Job description template available from Swim England. BC to organise recruiting replacement.	BC
	Date for next MB meeting: 7.30pm, 4 th February 2020, Victoria Inn, Roche	

Subject to ratification